

STATE OF ALASKA

DEPARTMENT OF REVENUE

CHILD SUPPORT SERVICES DIVISION

Please Reply To:

CSSD, MS 5
550 WEST 7th AVE., SUITE 310
ANCHORAGE, AK 99501-6699

**RE: Directions for Form Completion
Case No:**

Case Name: v.

The Non-Custodial Parent has been located outside the State of Alaska. In order for the other state to establish paternity/support order, medical order or modify an existing child support order, you must complete the attached forms.

***Type or use a ballpoint pen to fill out the forms.**

***Please ensure your signature is notarized on pages 6A and 10.**

***Please forward copies of the following documents:**

1. Children's Birth Certificates
2. Proof of Guardianship (if custodial party on the case is not child's mother/father)
3. Marriage Certificate (pertaining to this case)
4. Any orders: i.e. Divorce Order, Child Support, Domestic Violence etc.
5. Please provide 3 of your most recent pay stubs.

***The General Testimony form must be returned to our office within 30-days or:**

- a). We may close your case
- b). Public Assistance may be notified of your unwillingness to cooperate

The State of Alaska cannot move forward on your case without this completed document.

*If you have any questions, please call me at (907) 269-

***Warning: The information you provide might be released by the state where the other party resides. If the health, safety or liberty of you or your child would be put at risk by disclosure of identifying information, complete the enclosed "Affidavit and Request for Nondisclosure of Identifying Information." If you do not, the address could be disclosed.**

Sincerely,

Child Support Specialist I
Interstate Initiation Section
Enclosures

CSSD 04-1745B (Rev 12/1/06)

TDD machine only: (907) 269-6894 / TDD machine only, toll free (In-state, outside Anchorage): (800) 370-6894

TOLL FREE (In-state, outside Anchorage): (800) 478-3300
ANCHORAGE: (907) 269-6900 FAX: (907) 787-3220

SOUTHEAST: (907) 465-5887
FAIRBANKS: (907) 451-2830

MAT-SU: (907) 357-3550

GENERAL TESTIMONY

Petitioner: Name (first, middle, last) IV-D Case: TANF
 Social Security Number IV-E Foster Care
 Medicaid Only
 Former Assistance
 Never Assistance

Respondent: Name (first, middle, last)
 Social Security Number Non-IV-D Case:

File Stamp

Responding IV-D Case Identifier _____

Responding Tribunal Number _____

Initiating IV-D Case Identifier _____

Initiating Tribunal Number _____

Petitioner is: Obligee Caretaker Other than Parent

Obligor Foster Care

Respondent is: Obligee Caretaker Other than Parent

Obligor Foster Care

being duly sworn, under penalties of perjury, testifies as follows:

 Name (first, middle, last)

I. Personal Information About Child(ren)'s Mother

See Section X

A.1. Mother is: <input type="checkbox"/> Obligee <input type="checkbox"/> Obligor		2. <input type="checkbox"/> Nondisclosure Finding Attached	
3. Full Name (first, middle, last) Nickname, alias, maiden name, former married name, etc.			
4. Home Address <input type="checkbox"/> Confirmed _____ (date)	5. Social Security Number		6. Date of Birth
	7. Home Phone ()		8. Work Phone ()
9. Employer Name & Address <input type="checkbox"/> Confirmed _____(date)	10 (a). Occupation, Trade or Profession		
	10 (b). Highest level of Education Attained		
11. Estimated Gross Monthly Earnings \$	12. Other Monthly Income (& source) \$		
13. Real or Personal Property (type and location)			

B. Physical Description of Child (ren)'s Mother (Attach photo if available.)

1. Race	2. Height	3. Weight	4. Hair Color	5. Eye Color
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C. Present Martial Status of Child(ren)'s Mother

1. <input type="checkbox"/> Married	2. <input type="checkbox"/> Single	3. <input type="checkbox"/> Living with Non-Marital Partner
4. <input type="checkbox"/> Divorced	5. <input type="checkbox"/> Legally Separated	6. <input type="checkbox"/> Separated
		7. <input type="checkbox"/> Unknown

D. Information about Current Spouse of Partner of Child (ren)'s Mother

1. Name of Current Spouse or Partner (first, middle, last)	2. Is Current Spouse/Partner Employed? [] Yes [] No [] Unknown
3. Name and Address of Spouse's/Partner's Employer	4. Spouse's/Partner's Estimated Gross Monthly Earnings \$

E. Is the children (ren)'s mother responsible for dependents other than those listed in Section V (pages 4 & 5)?

[] Yes [] No [] Unknown (If yes, provide information below.)

1.	a. Full Name (first, middle, last)	b. Date of Birth
	c. Relationship	d. Living With:
	e. Source of Support/Income	f. Monthly Amount; Gross: Net:

2.	a. Full Name (first, middle, last)	b. Date of Birth
	c. Relationship	d. Living With:
	e. Source of Support/Income	f. Monthly Amount; Gross: Net:

3.	a. Full Name (first, middle, last)	b. Date of Birth
	c. Relationship	d. Living With:
	e. Source of Support/Income	f. Monthly Amount; Gross: Net:

II. Personal Information About Child(ren)'s Father

[] See Section X

A.1. Father is: [] Obligee [] Obligor	2. [] Nondisclosure Finding Attached	
3. Full Name (first, middle, last) Nickname, Alias		
4. Home Address [] Confirmed _____ (date)	5. Social Security Number	6. Date of Birth
	7. Home Phone ()	8. Work Phone ()
9. Employer Name & Address [] Confirmed _____(date)	10 (a). Occupation, Trade or Profession	
	10 (b). Highest level of Education Attained	
11. Estimated Gross Monthly Earnings \$	12. Other Monthly Income (& source) \$	
13. Real or Personal Property (type and location)		

B. Physical Description of Child (ren)'s Father (Attach photo if available.)

1. Race	2. Height	3. Weight	4. Hair Color	5. Eye Color
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C. Present Martial Status of Child(ren)'s Father

1. <input type="checkbox"/> Married	2. <input type="checkbox"/> Single	3. <input type="checkbox"/> Living with Non-Marital Partner
4. <input type="checkbox"/> Divorced	5. <input type="checkbox"/> Legally Separated	6. <input type="checkbox"/> Separated
		7. <input type="checkbox"/> Unknown

D. Information about Current Spouse of Partner of Child (ren)'s Father

1. Name of Current Spouse or Partner (first, middle, last)	2. Is Current Spouse/Partner Employed? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
3. Name and Address of Spouse's/Partner's Employer	4. Spouse's/Partner's Estimated Gross Monthly Earnings \$

E. Is the children (ren)'s father responsible for dependents other than those listed in Section V (pages 4 & 5)?

Yes No Unknown (If yes, provide information below.)

1.	a. Full Name (first, middle, last)	b. Date of Birth
	c. Relationship	d. Living With:
	e. Source of Support/Income	f. Monthly Amount; Gross: Net:
2.	a. Full Name (first, middle, last)	b. Date of Birth
	c. Relationship	d. Living With:
	e. Source of Support/Income	f. Monthly Amount; Gross: Net:
3.	a. Full Name (first, middle, last)	b. Date of Birth
	c. Relationship	d. Living With:
	e. Source of Support/Income	f. Monthly Amount; Gross: Net:

III. Personal Information About Caretaker Other than Parent

See Section X

1. Caretaker's Relation to Child is: <input type="checkbox"/> Has legal custody/guardianship of child	2. <input type="checkbox"/> Nondisclosure Finding Attached		
3. Full Name (first, middle, last) Nickname, alias, maiden name, former married name, etc.			
4. Home Address <input type="checkbox"/> Confirmed _____ (date)	5. Social Security Number	6. Date of Birth	7. Sex
	8. Home Phone ()	9. Work Phone ()	
10. Employer Name & Address <input type="checkbox"/> Confirmed _____(date)	11 (a). Occupation, Trade or Profession		
	11 (b). Highest level of Education Attained		
12. Estimated Gross Monthly Earnings \$	13. Other Monthly Income (& source) \$		
14. Date Child(ren) Began Residing With Caretaker			

IV. Legal Relationship of Parents

[] See Section X

1. [] Never married to each other 2. [] Married on _____ in _____
Date County/State
3. [] Married by common law for the period _____ in _____
Dates County/State
4. [] Separated on _____ 5. [] Divorced on _____ in _____
Date Date County/State
6. [] Legally separated on _____ in _____
Date County/State
7. [] Divorce pending in _____ 8. [] Support Order Entered on _____
County/State Date
9. [] No support order 10. [] Other _____
11. Tribunal & Location (Divorce Legal Separation, Support Order):

V. Dependent Child(ren) in this Action

[] See Section X

- A. List obligor's (named on page 1 of this form) child (ren) only. [] Nondisclosure Finding Attached

1. a. Full Legal Name (first, middle, last) _____		f. Paternity Established? <input type="checkbox"/> Yes (check how) <input type="checkbox"/> No <input type="checkbox"/> By order <input type="checkbox"/> By voluntary acknowledgment <input type="checkbox"/> By adoption <input type="checkbox"/> By conclusive marital presumption <input type="checkbox"/> Other:
b. Address _____		
c. Social Security Number _____		g. Support Order Established? <input type="checkbox"/> Yes <input type="checkbox"/> No
d. Sex _____	e. Date of Birth _____	h. Living with Petitioner? <input type="checkbox"/> Yes <input type="checkbox"/> No
2. a. Full Legal Name (first, middle, last) _____		f. Paternity Established? <input type="checkbox"/> Yes (check how) <input type="checkbox"/> No <input type="checkbox"/> By order <input type="checkbox"/> By voluntary acknowledgment <input type="checkbox"/> By adoption <input type="checkbox"/> By conclusive marital presumption <input type="checkbox"/> Other:
b. Address _____		
c. Social Security Number _____		g. Support Order Established? <input type="checkbox"/> Yes <input type="checkbox"/> No
d. Sex _____	e. Date of Birth _____	h. Living with Petitioner? <input type="checkbox"/> Yes <input type="checkbox"/> No
3. a. Full Legal Name (first, middle, last) _____		f. Paternity Established? <input type="checkbox"/> Yes (check how) <input type="checkbox"/> No <input type="checkbox"/> By order <input type="checkbox"/> By voluntary acknowledgment <input type="checkbox"/> By adoption <input type="checkbox"/> By conclusive marital presumption <input type="checkbox"/> Other:
b. Address _____		
c. Social Security Number _____		g. Support Order Established? <input type="checkbox"/> Yes <input type="checkbox"/> No
d. Sex _____	e. Date of Birth _____	h. Living with Petitioner? <input type="checkbox"/> Yes <input type="checkbox"/> No

VII. Support Order and Payment Information

[] See Section X

1. Does a support order exist? (If "No", skip to page 7.) [] Yes [] No
2. Did child(ren) reside with the obligor at anytime during the period for which support is sought, except during periods of visitation specified by a tribunal's order? [] Yes [] No If "Yes", Identify Period of Residency
From: _____ Thru: _____
3. If a modification is being requested, indicate the basis for the request below:
 - [] The earnings of the obligor have substantially increased or decreased.
 - [] The earnings of the obligee have substantially increased or decreased.
 - [] The needs of a party or of the child (ren) have substantially increased or decreased.
 - [] Other, Explain _____
4. Describe all current support orders (include all pertinent orders and modifications). NOTE: if more than three (3) orders exist, attach complete description as below for each.

Date of Order	Current Amount \$ _____	Per Month/Week/etc.	Toward Arrears \$ _____	Per Month/Week/etc.
Unpaid Interest \$ _____ as of _____ (date)		Total Arrears \$ _____ as of _____ (date)		
Tribunal's Name & Address				

Date of Order	Current Amount \$ _____	Per Month/Week/etc.	Toward Arrears \$ _____	Per Month/Week/etc.
Unpaid Interest \$ _____ as of _____ (date)		Total Arrears \$ _____ as of _____ (date)		
Tribunal's Name & Address				

Date of Order	Current Amount \$ _____	Per Month/Week/etc.	Toward Arrears \$ _____	Per Month/Week/etc.
Unpaid Interest \$ _____ as of _____ (date)		Total Arrears \$ _____ as of _____ (date)		
Tribunal's Name & Address				

5. Unpaid Medical Cost Reimbursement (attach documentation) \$ _____ as of _____ Date
6. Other Unpaid Costs and Fees \$ _____ as of _____ Date

Explain: _____

7. Direct Payments to Oblige: [] Affidavit from Oblige Attached [] No Direct Payments Received

8. Obligor's support payment history:
 [] Certified copy of tribunal/agency payment history is attached. (Skip to page 7) [] Payment history provided on page 6a. [] N.A.; responding State does not require (Skip to page 7)

From (Year) to (Year):	Agency Which Prepared Audit/Payment History:
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VIII. TANF / Foster Care/ Medical Assistance Status

[] See Section X

[If no TANF/Foster Care/Medical Assistance benefits were paid, skip to Section IX]

1. Period during which TANF/Foster Care was paid:

From: _____ / _____ To: _____ / _____ by: _____
First month year Last month year State

2. Total amount of TANF/Foster Care paid: \$ _____ as of _____
Date

3. Medical assistance related to prenatal, postnatal or general expenses was paid in the amount of \$ _____
 by: _____
Agency or Person

IX. Financial Information

[] See Section X

Information required varies based on responding State's guidelines. Updates may be required.

A. Monthly Income from All Sources:

1. Is the petitioner employed? [] Yes; occupation: _____ [] No; income source: _____

2. Gross Monthly Income Amounts:	<u>Petitioner</u>	<u>Current Spouse/Partner</u>	<u>Obligor's Dependent(s)</u>
a) Public Assistance			
i) SSI	\$ _____	\$ _____	\$ _____
ii) Family Assistance	\$ _____	\$ _____	\$ _____
iii) Other	\$ _____	\$ _____	\$ _____
b) Base pay salary, wages	\$ _____	\$ _____	\$ _____
c) Overtime, commission, tips, bonuses, part time	\$ _____	\$ _____	\$ _____
d) Unemployment compensation	\$ _____	\$ _____	\$ _____
e) Worker's compensation	\$ _____	\$ _____	\$ _____
f) Social Security Disability	\$ _____	\$ _____	\$ _____
g) Social Security Retirement	\$ _____	\$ _____	\$ _____
h) Dividends and interest	\$ _____	\$ _____	\$ _____
i) Trust/Annuity Income	\$ _____	\$ _____	\$ _____
j) Pensions, retirement	\$ _____	\$ _____	\$ _____
k) Child support	\$ _____	\$ _____	\$ _____
l) Spousal support/alimony	\$ _____	\$ _____	\$ _____
m) All other sources	\$ _____	\$ _____	\$ _____

Explain "other sources": _____

3. Total Gross Monthly (lines "2a" through "2m") \$ _____ \$ _____ \$ _____

4. Deductions From Gross			
a) Federal Income Tax	\$ _____	\$ _____	\$ _____
b) State Income Tax	\$ _____	\$ _____	\$ _____
c) Local Tax	\$ _____	\$ _____	\$ _____
d) F.I.C.A.	\$ _____	\$ _____	\$ _____

	<u>Petitioner</u>	<u>Current Spouse/Partner</u>	<u>Obligor's Dependent(s)</u>
5. Adjusted Net Monthly (lines "3" minus lines "4a through 4d")	\$ _____	\$ _____	\$ _____
6. Other Deductions			
a) Savings	\$ _____	\$ _____	\$ _____
b) Loan Repayment	\$ _____	\$ _____	\$ _____
c) Mandatory Retirement	\$ _____	\$ _____	\$ _____
d) Non-mandatory Retirement	\$ _____	\$ _____	\$ _____
e) Medical Insurance	\$ _____	\$ _____	\$ _____
f) Union Dues	\$ _____	\$ _____	\$ _____
g) Other (specify)	\$ _____	\$ _____	\$ _____
7. Net Monthly Income (lines 5 minus lines "6a through 6g")	\$ _____	\$ _____	\$ _____
8. Gross Income Prior Year	\$ _____	\$ _____	\$ _____

Attach three most recent pay stubs from each current employer for all parties shown.

B. Monthly Expenses:

	<u>Petitioner</u>	<u>Obligor's Dependents</u>
1) Rent/Mortgage	\$ _____	\$ _____
2) Homeowners/Renters Insurance	\$ _____	\$ _____
3) Home Maintenance & Repair	\$ _____	\$ _____
4) Heat	\$ _____	\$ _____
5) Electricity/Gas	\$ _____	\$ _____
6) Telephone	\$ _____	\$ _____
7) Water/Sewer	\$ _____	\$ _____
8) Food	\$ _____	\$ _____
9) Laundry/Cleaning	\$ _____	\$ _____
10) Clothing	\$ _____	\$ _____
11) Life Insurance	\$ _____	\$ _____
12) Medical Insurance	\$ _____	\$ _____
13) Uninsured Extraordinary Medical (attach documentation)	\$ _____	\$ _____
14) Other Uninsured Health-Related Expenses	\$ _____	\$ _____
15) Auto Payment	\$ _____	\$ _____
16) Auto Insurance	\$ _____	\$ _____
17) Auto Expenses	\$ _____	\$ _____
18) Other Transportation	\$ _____	\$ _____
19) Child Care	\$ _____	\$ _____
Provider: _____		
Frequency _____ Per _____		
20) Support Payments, actual amount paid	\$ _____	\$ _____
21) Internet service	\$ _____	\$ _____
22) Other; Explain	\$ _____	\$ _____
Total Monthly Expenses (lines 1 through 22)	\$ _____	\$ _____

C. Assets:

1) Real Estate

_____ Address _____
 _____ Owner(s) _____
 _____ Title _____

\$ _____ Assessed Value minus \$ _____ Mortgage(s) = \$ _____

2) IRA, Keogh, Pension, Profit Sharing, Other Retirement Plans

_____ \$ _____
 Institution or Plan Name and Account Number
 _____ \$ _____
 Institution or Plan Name and Account Number

3) Tax Deferred Annuity Plan(s)

\$ _____

4) Life Insurance: Present Cash Value

\$ _____

5) Savings & Checking Accounts, Money Market Accounts, & CDs

_____ \$ _____
 Institution Name and Account Number
 _____ \$ _____
 Institution Name and Account Number

6) Automobiles/Vehicles

_____	_____	_____	\$ _____	minus \$ _____	= \$ _____
Make	Model	Year	Estimated Value	Loan Balance	
_____	_____	_____	\$ _____	minus \$ _____	= \$ _____
Make	Model	Year	Estimated Value	Loan Balance	
_____	_____	_____	\$ _____	minus \$ _____	= \$ _____
Make	Model	Year	Estimated Value	Loan Balance	

7) Other (e.g. Personal Property, Securities, etc.) Describe: _____ \$ _____

Total Assets (lines 1 through 7) \$ _____

X. Other Pertinent Information

(Attach additional sheets if necessary).

XI. Verification

Attached are the required number of copies of all support orders for the case.

Also attached and incorporated by reference are:

- Copy of the certified child support payment records.
- Copies of three most recent pay stubs from current employer.
- Copies of bills for prenatal, postnatal and general health care of mother and child.
- Assignment or subrogation of support rights.
- "Affidavit in Support of Establishing Paternity" for each child whose paternity is at issue.
- Copy of child(ren)'s birth certificate(s).
- Acknowledgment of parentage.
- Documentation of legal custody/guardianship of child(ren).
- Documentation that children are in foster care.
- Other: _____

All of the information and facts contained in this General Testimony are true and correct to my/our best knowledge and belief.

Date	Petitioner (Name/Title)	Signature
Date	Agency Representative (Name/Title)	Signature
Sworn to and Signed Before me This Date County/State	Notary Public, Tribunal/Agency Official and Title	Commission Expires

STATE OF ALASKA
Department of Revenue
Child Support Services Division

Confidentiality of Information for Victims of Domestic Violence

The Child Support Services Division may be required to release information about you or your children to other parties or agencies. Information that may be released may include names, addresses, social security numbers, and birth dates. This information will be released only as authorized by law and only as needed to take action in your case. We will not release information to the general public. However, if your case is filed with the court, information in the court case may be available to the public.

If you or your children have been victims of domestic violence, including harassment, threats, mental and emotional abuse, physical violence including sexual assault or incest, or parental kidnapping, you may ask that information about your address and location be kept confidential.

You must complete the "Affidavit and Request for Nondisclosure of Identifying Information," sign it before a notary or a witness, and return it within 30 days. Attach any documents you have (such as police reports, protective orders, restraining orders, or medical records) to show why you believe the release of information about your address or your location would threaten your well being. CSSD will review your request and get back to you in writing. Please contact CSSD if you have questions.

*If we don't hear from you in 30 days,
your address and other information may be released.*

KIDSLINE: (907) 269-6900
TDD machine: (907) 269-6894

KIDSLINE Toll Free (in Alaska): 1-800-478-3300
TDD machine Toll Free (in Alaska): 1-800-370-6894

Statewide - Main Office
550 W 7th Ave Suite 310
Anchorage AK 99501-6699
(907) 269-6900

Fairbanks
675 7th Ave Station J2
Fairbanks AK 99701-4526
(907) 451-2830

Mat-Su
845 W Commercial Drive
Wasilla AK 99654-6937
(907) 357-3550

Southeast
240 Main Street, First Floor
Juneau AK 99801-0402
(907) 465-5887
Ref: Alaska Statute 25.27.275

Affidavit and Request for Nondisclosure of Identifying Information

Complete this affidavit **only** if you want your address and information about your location to be kept confidential and not released to a person (such as a parent or custodian) **who would otherwise be entitled to have information about your child support case.** CSSD will respond in writing with a decision about your request for confidentiality.

I, _____, swear under penalty of perjury that the following information is true to the best of my knowledge and belief:

Name of person I do not want information released to: _____

Person's relationship to me or the child: _____

CSSD case number: <CASEID>

Please check all that apply:

- 1. This person has committed domestic violence (threatened, harassed, physically or mentally abused, or committed sexual assault or incest) against me or my child.
- 2. A domestic restraining or violence protective order has been issued against the person.
- 3. The person has been charged with a crime (such as assault or harassment) or been involved in a criminal civil or criminal court case in which I was a party, a victim, a witness, or otherwise involved.

If you checked any of the above please explain what happened, when, where and who was involved. _____

If you checked # 2 or 3, please indicate the Court location and case number: _____

If you did not check any of the boxes above, please explain why you feel threatened by this person. _____

If you need additional space for your answers, please use the back of this page.

Signature Date

SUBSCRIBED and SWORN to before me this _____ day of _____, 20 _____

Notary Public for the State of _____
My commission expires _____

If you can't get to a notary, please sign before a witness, and have the witness complete the information below.
I acknowledge that I know the person who signed this form is the person he or she claims to be, and that I witnessed the signature above.

Signature of witness _____ Witness's Social Security# (optional) _____
Printed name of witness _____ Telephone number of witness _____
Mailing address of witness _____

CSSD main office mailing address: 550 W 7th Ave Suite 310 Anchorage AK 99501-6699